

MACOMB TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING HELD ON
TUESDAY, NOVEMBER 25, 2003 HELD
AT 7:00 P.M.

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MICHIGAN 48042

PRESENT: JOHN D. BRENNAN, SUPERVISOR
MICHAEL D. KOEHS, CLERK
MARIE MALBURG, TREASURER
TRUSTEES: DINO F. BUCCI, JR.
JANET DUNN
KENNETH MEESCHAERT, JR.
CHARLES OLIVER

ABSENT: NONE.

Also in attendance: Larry Dloski, Township Attorney
Jerome R. Schmeiser, Community Planning Consultant
James Van Tiflin, Project Manager for Spalding DeDecker &
Associates. (Additional attendance record on file with Clerk)

Call Meeting to Order

Supervisor BRENNAN called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

1. Roll Call

Clerk KOEHS announced the Roll Call. Trustee OLIVER will be attending the meeting late.

Clerk KOEHS presented awards of recognition and appreciation to several Macomb County Sheriff Department Personnel, for their efforts involved in a criminal matter pertaining to a home invasion and high speed chase on October 27, 2003 in the Township of Macomb.

2. Approval of Agenda Items (*with any corrections*)

MOTION by DUNN seconded by BUCCI to approve the agenda as amended.

MOTION carried.

3. Approval of Bills

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MOTION by DUNN seconded by MEERSCHAERT to approve the payment of the Bills as submitted.

MOTION carried.

4. Approval of the November 12, 2003 previous meeting minutes.

MOTION by DUNN seconded by MALBURG to approve the meeting minutes of November 12, 2003 as submitted.

MOTION carried.

5. Department Monthly Reports
- a. Building Department
 - b. Fire Department
 - c. Water/Sewer Department
 - d. Parks and Recreation Department

MOTION by KOEHS seconded by BUCCI to approve the Department Monthly reports as an consent agenda item.

MOTION carried.

6. Public Comments (Non Agenda items only - 3 minute time limit)

Public Portion: Mr. Kevin Karwowicz, a Township resident, commended the Township Board for their help regarding additional traffic signage within the Country Club Village of the North Subdivision. Mr. Karwowicz reviewed his recommendations for a single source trash carrier. Mr. Karowowicz also suggested that the Board consider televising some of the local High School football games to promote additional attendance. Mr. BRENNAN thanked Mr. Karwowicz for his suggestions and further discussed the issues regarding a single trash carrier.

7. Discussion regarding proposed Ice Arena.

Supervisor BRENNAN reviewed the restrictions prohibiting the Township from selling and or splitting the Township Park property. Mr. BRENNAN stated the property will not be developed for any other purposes other than recreational uses for the Township only.

Addition:

- 7A. Presentation by CDPA Architects of the design of Township Fire Station Nos. 3 and 4.

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Representatives on behalf of CDPA Architects, Inc. reviewed and presented the proposed design for the future Township Fire Station Nos. 3 and 4.

MOTION by DUNN seconded by KOEHS to approve and proceed with the development design of Township Fire Station No. 3 located on the north side of North Avenue as presented.

Trustee OLIVER arrived at 7:15 p.m.

FOR THIS MOTION: DUNN, KOEHS, BUCCI, MEERSCHAERT, OLIVER, MALBURG, BRENNAN.

OPPOSED: NONE.

ABSENT: NONE.

MOTION carried.

MOTION by KOEHS seconded by DUNN to adopt the same concept design for the future development of Township Fire Station No. 4 as presented.

FOR THIS MOTION: KOEHS, DUNN, MEERSCHAERT, BUCCI, OLIVER, MALBURG, BRENNAN.

OPPOSED: NONE.

ABSENT: NONE.

MOTION carried.

PLANNING COMMISSION:

8. Site Plan Use; St. John Health System – Mobile MRI; Located on the west side of Romeo Plank Road south of 21 Mile Road, St. John Health System, Petitioner. Permanent Parcel No. 08-32-226-019.

Jerome R. Schmeiser, Community Planning Consultant, reviewed the Site Plan for the St. John Health System Mobile MRI.

Public Portion: None.

Petitioner Present: Dimitris Bitzarakis and Jonathan Webster reviewed the temporary Mobile MRI Port Trailer vehicle and held further discussion with the Board.

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MOTION by DUNN seconded by OLIVER to approve the use of the Site Plan; St. John Health System Mobile MRI as recommended by the Township Planning Commission. Parcel No. 08-32-226-019.

MOTION carried.

9. Land Division Variance; Gateway Farms Subdivision; Located on the west side of Card Road approximately ½ mile south of 23 Mile Road; Polarity Development, Petitioner. Permanent Parcel No. 08-22-400-034.

Jerome R. Schmeiser, Community Planning Consultant, reviewed the recommendations of approval.

Public Portion: None.

Petitioner Present: Jim Grosser of Polarity Development

MOTION by OLIVER seconded by BUCCI to approve the Land Division Variance for the landscape berm for Gateway Farms Subdivision not to exceed June 1, 2004. Parcel No. 08-22-400-034.

MOTION carried.

10. Land Division Variance; Golden Gate Estates; Located on the west side of Card Road approximately ¼ mile north of 22 Mile Road; Trilson Development, Petitioner. Permanent Parcel No. 08-22-400-036.

Jerome R. Schmeiser, Community Planning Consultant, reviewed the recommendations of approval.

Public Portion: None.

Petitioner Present: Jim Grosser of Trilson Development

MOTION by DUNN seconded by MALBURG to approve the Land Division Variance for the landscape berm for Golden Gate Estates not to exceed June 1, 2004. Parcel No. 08-22-400-036.

MOTION carried.

11. Tentative Preliminary Plat; Brook Run South Subdivision; Located on the south side of 22 Mile Road east of Romeo Plank Road; GTR Builders, Petitioner. Permanent Parcel No. 08-28-101-011.

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Jerome R. Schmeiser, Community Planning Consultant, reviewed the recommendations of approval.

Public Portion: None.

Petitioner Present: Chris Cousino of GTR Builders

MOTION by OLIVER seconded by BUCCI to approve the Tentative Preliminary Plat; Brook Run South Subdivision Parcel No. 08-28-101-011.

MOTION carried.

Addition:

12. Request for a Partial Occupancy Permit; St. Isidore Catholic Church; Located on the northwest corner of 23 Mile Road and Romeo Plank Road; E & L Construction, Petitioner. Permanent Parcel No. 08-17-451-008,013 & 023.

Supervisor BRENNAN stated that the Department Heads involved in the review of the proposal have recommended approval.

Public Portion: None.

Petitioner Present: Bob Root of E & L Construction

MOTION by KOEHS seconded by DUNN to approve the Request for a Partial Occupancy Permit; St. Isidore Catholic Church for areas A, B and C not to exceed June 1, 2004. Permanent Parcel No. 08-17-451-008, 013 & 023.

MOTION carried.

Addition:

NEW BUSINESS:

- 12A. Proposal to Award Bid; 25 Mile Road Park Sanitary Sewer.

James Van Tiflin, Township Engineer Consultant, reviewed the bid awards and recommended T. R Pieprzak Company.

Public Portion: None.

MOTION by KOEHS seconded by MALBURG to follow the Township Engineer Consultants recommendation and award the bid to T. R Pieprzak Company for the Sanitary Sewer located on the north side of 25 Mile Road on the Township Park

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property (Macomb Corners Park) in the amount of Forty Eight Thousand Seven Hundred Ninety Six dollars and 00/100 (\$48,796.00). Section 4.

MOTION carried.

HUMAN RESOURCE DEPARTMENT:

13. Request approval of the Infinisource COBRA Compliance System, Inc.

John Brogowicz, Human Resource Director, reviewed the request.

Public Portion: None.

MOTION by OLIVER seconded by BUCCI to approve the Infinisource COBRA Compliance System, Inc. as discussed in the amount of One Thousand Four Hundred Forty Five dollars and 00/100 (\$1,445.00).

MOTION carried.

14. Request approval of the Health Management Systems of America (HMSA).

John Brogowicz, Human Resource Director, reviewed the request.

Public Portion: None.

MOTION by KOEHS seconded by MEERSCHAERT to approve to purchase for the Township Employee Health Management Systems of America (HMSA) in the amount of Two Thousand Three Hundred Eight Seven dollars and 70/100 (\$2,387.70) as submitted.

MOTION carried.

Addition:

- 14a. Request consideration for Flu Shot Vaccinations for the Township employees.

John Brogowicz, Human Resource Director, reviewed the request and stated that if (50%) of the Township employees would elect to participate in the program the cost to the Township would be Eight Hundred Sixty Five dollars and 00/100 (\$865.00) and Five dollars and 00/100 (\$5.00) per employee.

Public Portion: None.

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MOTION by DUNN seconded by OLIVER to approve implementing the program for the Township Flu vaccinations through St. John Occupational Health Partners as submitted.

MOTION carried.

PARKS AND RECREATION DEPARTMENT:

15. Request permission to attend the annual Michigan Parks and Recreation Association Conference.

Salvatore Di Caro, Parks & Recreation Director, reviewed the request.

Public Portion: None.

MOTION by DUNN seconded by BUCCI to approve the request for the Township Parks and Recreation Department to attend the annual Michigan Parks and Recreation Association annual conference held on January 18th through January 21st, 2004 in the amount not to exceed One Thousand Seven Hundred Thirty Nine dollars and 00/100 (\$1,739.00). Meals and mileage will be reimbursed under the I.R.S. guidelines.

MOTION carried.

16. Request approval of the Winter Brochure Programs

Salvatore Di Caro, Parks & Recreation Director, reviewed the request.

Public Portion: None.

MOTION by OLIVER seconded by MALBURG to approve the Winter Brochure programs in the amount not to exceed Twenty Two Thousand dollars and 00/100 (\$22,000.00).

MOTION carried.

17. Request approval to prepare and proceed with the mailing of the Winter Brochure.

Salvatore Di Caro, Parks & Recreation Director, reviewed the request.

Public Portion: None.

MOTION by DUNN seconded by MALBURG to approve the mailing distribution for the Winter Brochure in the amount of Nine Thousand Five Hundred Seventeen

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dollars and 32/100 (\$9,517.32) which includes the preparation to assemble, produce and distribute the Winter Brochure.

MOTION carried.

BOARD COMMENTS:

18. Supervisor Comments:

Addition:

18A. Request for temporary employment for the Township Treasurers Department.

Supervisor BRENNAN reviewed the request and recommended Virginia Grzadzinski.

MOTION by KOEHS seconded by DUNN to approve the request to temporarily hire Virginia Grzadzinski for additional help in the Township Treasurer's Department during the upcoming tax season.

MOTION carried.

Addition:

18B. Request approval of the Goodfellows annual charity fund raiser.

Supervisor BRENNAN reviewed the annual Goodfellows request and recommended approval.

MOTION by OLIVER seconded by MEERSCHAERT to approve the Goodfellows request and allow the use of Fire Station No. 1 for the purpose to sell papers to raise funds to help needy families during the Christmas holiday.

MOTION carried.

Informational:

Supervisor BRENNAN commended Mrs. Janet Dunn for her recent involvement of over one hundred community service hours at the new Clinton Macomb Library in helping with organization. Mr. BRENNAN stated the Township appreciates the many years of devoted community service that Mrs. Dunn has contributed to the Township.

19. Clerk Comments: None.

20. Treasurer Comments: None.

21. Trustees Comments:

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Treasurer MALBURG thanked the Board for the recent approval to purchase the Info Seal System and briefly stated how much it has benefited the Township Treasurers Department.

ADJOURNMENT:

MOTION by MEERSCHAERT seconded by OLIVER to adjourn the meeting at 8:08 P.M.

MOTION carried.

Respectfully,

John D. Brennan, Supervisor

Michael D. Koehs, Clerk
Gabrielle M. Baker, Recording Secretary
MDK/gmb